

REGISTRATION GUIDE FOR FOREIGN STUDENTS

- Students who are entitled to enroll in the first placement will can complete their registration process between **21 June 2021 and 30 July 2021**.
- **Students residing in Turkey** will be able to **REGISTER in-person by** applying to the student affairs unit of the faculty/school/vocational school they are entitled to enroll.
- **Students who do not reside in Turkey and whose visa procedures cannot be completed within the registration dates** will be able to pre-register with the required documents in the pre-registration column specified below **between 21 June 2021 and 30 July 2021**.
- Pre-registered students must submit their registration documents from **23 August 2021** until **24 September 2021**. Otherwise, their registration will be cancelled.
- In pre-registration, all documents must be sent via e-mail to the faculty/school/vocational school for which the right to register has been obtained. **E-mail addresses are in the table at the end of this document.**
- Students are obliged to follow the announcements made on the iso.kastamonu.edu.tr website.

REQUIRED DOCUMENTS FOR REGISTRATION		REQUIRED DOCUMENTS FOR PRE-REGISTRATION
1	Foreign Student Registration Form: Candidates are required to fill in and print out the REGISTRATION FORM (please click here to download) , add a single biometric photograph taken over the last 6 months in the designated space and sign the specified area.	The document HAS TO BE sent during pre-registration.
2	Passport/Republic of Turkey National ID Card/Blue Card: The original and the notary certified translations of the pages that include the applicants' credentials, either the relevant pages on the passport or the original and the notary translation of the ID information that is found on Republic of Turkey National ID cards or on Blue Cards (In addition to notaries affiliated with the Ministry of Justice, candidates can obtain approved status from Embassies or Consulates of the Republic of Turkey). Note: Notary certified translations of the pages can be submitted afterwards.	The document HAS TO BE sent during pre-registration. Students who have a residence permit in Turkey must send the "RESIDENCE PERMISSION DOCUMENT" containing the "Foreigner Identity Number"
3	Invitation Letter: The letter showing that the candidate is eligible to apply to university. (kuyos.kastamonu.edu.tr)	The document HAS TO BE sent during pre-registration.
4	The Original and Notary Certified Translation of the High School Diploma: Students are asked to submit the original and notary certified translation (i.e. translation by an approved notary affiliated with the Republic of Turkey Ministry of Justice) of their high school diploma. Students of Turkish origin that have completed their high school education (4 years in total) abroad are required to provide a form that proves their education status. Admissions to university are not possible with only students' graduation certificates.	The document HAS TO BE sent during pre-registration.
5	The Original Foreign Student Examination Results Document: This form is required to demonstrate that the candidates fulfil the relevant criteria set out in the Foreign Criteria document, which is published by the Council of Higher Education and is accepted by the university. Examinations that are on par with university admission examinations in Turkey are valid for 1 (one) year.	If the candidate has been placed with KÜYÖS, Other YÖS or one of the other international exams , this document HAS TO BE sent during pre-registration.

		If the candidate is placed with a diploma score , no exam result document is required.
6	Tuition Fee Receipt: A document showing that the amount of tuition fee, determined in accordance with the Decision on the Determination of Tuition Fees and Contribution Shares to be Taken as Student Contribution to Current Service Costs in Higher Education Institutions, is paid.	<p>The document HAS TO BE sent during pre-registration.</p> <ul style="list-style-type: none"> • When students submit the above documents in full, their pre-registration will be completed and “Student Number” information will be sent to their e-mail addresses. • Candidates who have a Ziraat Bank branch/representation office in their country must make their Tuition Fee from Ziraat Bank ATMs with their student number. • Students who do not have a Ziraat Bank branch/representation office in their country should send the Tuition Fee to the IBAN number stated below, with the student's payment of the transfer fee and by writing the student number in the explanation section.
7	*Turkish Proficiency Certificate (If Available): The original and the notary certified translation of the language proficiency certificate obtained from Kastamonu TÖMER or Yunus Emre Institutes. You can find the detailed of accepted certificates at end of this document.	<p>The document has to be sent <u>IF AVAILABLE</u>.</p> <p>Only Turkish Proficiency Certificates from the institutions listed below will be accepted.</p>
8	Certified Copy of the Equivalency Certificate: Obtained from Provincial Directorates of National Education or Foreign Education Consultancies, this form show that the candidate’s graduation certificate is equivalent to those in the Republic of Turkey.	The document has to be sent <u>IF AVAILABLE</u> .
9	Photograph: Taken in accordance to criteria set out by the International Civil Aviation Organization (ICAO) (6 [six] printed photos in total). The candidate has to submit the photo in 30 days after his/her arrival in Turkey.	The document has to be sent <u>IF AVAILABLE</u> .
10	Social Security Document (If Available): The document showing the social security that the student is entitled to due to his father, mother or spouse.	The document has to be sent <u>IF AVAILABLE</u> .
11	Health board report taken from full-fledged state or University hospitals within the 1 (one) month , which states that there is no physical, mental and psychological disability, infectious or chronic disease, and no alcohol or drug addictions, which may hinder the exercise of the profession, during and after education. In addition, additional tests or ‘Complete Porter Examination Report’ that may be requested for departments related to health services.	The document has to be sent <u>IF AVAILABLE</u> .

***ACCEPTED TURKISH PROFICIENCY DOCUMENTS**

1.	Kastamonu University
2.	Yunus Emre Institute
3.	Ankara University
4.	Ankara Yıldırım Beyazıt University
5.	Bursa Uludağ Üniversitesi University
6.	Dokuz Eylül University
7.	Gazi University
8.	Hacettepe University
9.	İstanbul University
10.	Kocaeli University
11.	Sakarya University

IMPORTANT ISSUES FOR REGISTRATION

1. Documents that are required to be sent during online registration should be scanned and sent as a single file (zip or rar) to the e-mail address of the faculty / school / vocational school listed below.
2. "Pre-Registration" should be written in the subject section of the e-mail sent.
3. Documents sent by e-mail must be legible. Otherwise, pre-registration will not be completed.
4. If any of the documents required to be sent by e-mail in pre-registration is missing or incorrect, candidates will not be able to send the missing or incorrect document again. Therefore, candidates should send an e-mail after making sure that their documents are complete.
5. **Candidates are responsible for the accuracy of the submitted documents.**
6. **If you are in Turkey, make the Tuition Payment from Ziraat Bank ATMs with your student number.**
7. **If there is a Ziraat bank in the country you reside in, you must pay the Tuition Fee from Ziraat Bank.**
 - a. **Click on the links below to learn about Ziraat Bank branches/representations abroad**
<https://www.ziraatbank.com.tr/tr/bankamiz/hakimizda/ziraat-finans-grubu/yurt-disi-istirak-bankalari-sube-ve-temsilcilikler>
<https://www.ziraatbank.com.tr/en/our-bank/about-us/ziraat-finans-group/subsidiaries-abroad-foreing-branches-and-representative-offices>
8. Students who do not have Ziraat Bank branches/representations in their country of residence should send the Tuition Fee to the following accounts at their own expense.
 - a. For normal time education programs: **TR 0600 0100 0151 4665 6227 5294 IBAN**
 - b. For evening education programs: **TR 7600 0100 0151 4665 6227 5295 IBAN**
 - c. The fee table is presented below.
9. Students who do not send the above-mentioned documents till the end of **30 July 2021, 17.30 pm (GMT +3)** will not be able to pre-register. Pre-registered students must register **from 23 August 2021 until 24 September 2021**. Students who do not register on these dates will lose their registration rights.
10. If a conflict or forgery is detected in the documents submitted for registration during or after registration, the registration will be cancelled and legal and administrative action will be taken against the candidates within the framework of the relevant legislation.

TUITION FEE PAYMENT

Tuition Fees for 2021 – 2022 Academic Year

UNIT	TUITION FEE (TL)			
	Normal Time Education		Evening Education	
	FALL	SPRING	FALL	SPRING
FACULTY OF EDUCATION	₺1.840,00	₺1.840,00		
FACULTY OF ARTS AND SCIENCES (SCIENCE PROGRAMS)	₺2.296,00	₺2.296,00		
FACULTY OF ARTS AND SCIENCES (SOCIAL SCIENCES PROGRAMS)	₺1.722,00	₺1.722,00		
FACULTY OF FINE ARTS AND DESIGN	₺3.448,00	₺3.448,00		
FACULTY OF ECONOMICS AND ADMINISTRATIVE SCIENCES	₺2.070,00	₺2.070,00	₺2.070,00	₺2.070,00
FACULTY OF THEOLOGY	₺1.840,00	₺1.840,00	₺1.840,00	₺1.840,00
FACULTY OF COMMUNICATION	₺1.723,00	₺1.723,00	₺1.723,00	₺1.723,00
FACULTY OF ENGINEERING AND ARCHITECTURE	₺2.739,00	₺2.739,00		
FACULTY OF FORESTRY	₺2.739,00	₺2.739,00		
FACULTY OF HEALTH SCIENCES	₺1.840,00	₺1.840,00		
FACULTY OF SPORTS SCIENCES	₺1.840,00	₺1.840,00	₺1.840,00	₺1.840,00
FACULTY OF TOURISM	₺1.840,00	₺1.840,00		
FACULTY OF MEDICINE	₺13.927,00	₺13.927,00		
FACULTY OF VETERINARY MEDICINE	₺3.823,00	₺3.823,00		
SCHOOL OF CIVIL AVIATION	₺2.739,00	₺2.739,00	₺2.739,00	₺2.739,00
KASTAMONU VOCATIONAL SCHOOL OF HIGHER EDUCATION	₺1.380,00	₺1.380,00	₺1.380,00	₺1.380,00
TASKÖPRÜ VOCATIONAL SCHOOL OF HIGHER EDUCATION	₺1.380,00	₺1.380,00	₺1.380,00	₺1.380,00
TOSYA VOCATIONAL SCHOOL OF HIGHER EDUCATION	₺1.380,00	₺1.380,00	₺1.380,00	₺1.380,00

Note: Since Tuition Fees are paid on a semester basis, **only the fall semester** fee should be paid.

E-MAIL ADDRESSES

Akademik Birim	Kurum e-posta adresi
FACULTY OF EDUCATION	egitim@kastamonu.edu.tr
FACULTY OF ARTS AND SCIENCES	kufef@kastamonu.edu.tr
FACULTY OF FINE ARTS AND DESIGN	gstf@kastamonu.edu.tr
FACULTY OF ECONOMICS AND ADMINISTRATIVE SCIENCES	iibf@kastamonu.edu.tr
FACULTY OF THEOLOGY	ilahiyat@kastamonu.edu.tr
FACULTY OF COMMUNICATION	ilef@kastamonu.edu.tr
FACULTY OF ENGINEERING AND ARCHITECTURE	mmf@kastamonu.edu.tr
FACULTY OF FORESTRY	orman@kastamonu.edu.tr
FACULTY OF HEALTH SCIENCES	saglikbf@kastamonu.edu.tr
FACULTY OF TOURISM	turizm@kastamonu.edu.tr
FACULTY OF SPORTS SCIENCES	besyo@kastamonu.edu.tr
FACULTY OF MEDICINE	tip@kastamonu.edu.tr
FACULTY OF VETERINARY MEDICINE	veteriner@kastamonu.edu.tr
SCHOOL OF CIVIL AVIATION	shyo@kastamonu.edu.tr
KASTAMONU VOCATIONAL SCHOOL OF HIGHER EDUCATION	kmyo@kastamonu.edu.tr
TASKÖPRÜ VOCATIONAL SCHOOL OF HIGHER EDUCATION	taskoprummyo@kastamonu.edu.tr
TOSYA VOCATIONAL SCHOOL OF HIGHER EDUCATION	tmyo@kastamonu.edu.tr

Note: You must send your documents in a single file (zip or rar) to the e-mail address of the academic unit you will enroll in.

2021-2022 Akademik Yılı Yabancı Uyruklu Öğrenci Sınav, Tercih ve Yerleştirme Takvimi
Akademik Takvim / Academic Calendar

	Tarih	Date
1. YERLEŞTİRME TERCİHLERİN ALINMASI 1st PLACEMENT PREFERENCES	Başlangıç: 3 Haziran 2021 Bitiş: 11 Haziran 2021	Start: June 3, 2021 End: June 11, 2021
1. YERLEŞTİRME SONUÇLARININ AÇIKLANMASI ANNOUNCEMENT OF THE 1st PLACEMENT RESULTS	21 Haziran 2021	June 21, 2021
KABUL MEKTUPLARININ İNTERNET ÜZERİNDEN ERİŞİME AÇILMASI ACCESS TO ACCEPTANCE LETTERS ON THE INTERNET	21 Haziran 2021	June 21, 2021
KAYIT TARİHLERİ (1. YERLEŞTİRME) REGISTRATION DATES (1st PLACEMENT)	Başlangıç: 21 Haziran 2021 Bitiş: 30 Temmuz 2021 Saat 17:00	Start: June 21, 2021 End: July 30, 2021 at 17:00
2. YERLEŞTİRME TERCİHLERİN ALINMASI 2nd PLACEMENT PREFERENCES	Başlangıç: 31 Temmuz 2021 Bitiş: 06 Ağustos 2021 Saat 17:00	Start: July 31, 2021 End: August 06, 2021 at 17:00
2. YERLEŞTİRME SONUÇLARININ AÇIKLANMASI 2nd ANNOUNCEMENT OF THE PLACEMENT RESULTS	13 Ağustos 2021	August 13, 2021
KABUL MEKTUPLARININ İNTERNET ÜZERİNDEN ERİŞİME AÇILMASI ACCESS TO ACCEPTANCE LETTERS ON THE INTERNET	13 Ağustos 2021 Salı	August 13, 2021
KAYIT TARİHLERİ (2. YERLEŞTİRME) REGISTRATION DATES (2nd PLACEMENT)	Başlangıç:23 Ağustos 2021 Bitiş: 24 Eylül 2021 Saat 17:00	Start: August 23, 2021 End: September 24, 2021 at 17:00
Kastamonu Üniversitesi ilan edilen tarihlerden 15 gün önceye kadar değişiklik yapma hakkını saklı tutmaktadır. Kastamonu University has the right to make changes up to 15 days before the announced dates.		